LIVERPOOL HOPE UNIVERSITY

Liverpool Hope HET Fund 2026-27

SUPPORTED BY THE HOLT EDUCATION TRUST (HET) / PH HOLT FOUNDATION

Guidance for students and staff

Read this first. The Fund gives fast, flexible money to care-experienced students at Liverpool Hope. It comes from one grant of £10,000 from the Holt Education Trust (HET) / PH Holt Foundation, which covers awards made over 12 months. Draft for approval, September 2026.

QUICK FACTS

Who can get help	Care-experienced students enrolled at Hope and taking part in their course (section 3)
How much	Usually £200–£1,000, and up to £1,500 if the need is clearly shown
What for	Accommodation, travel, course costs, living costs, health, jobs and graduation, emergencies (section 4)
When	From [October 2026 to August 2027, to confirm], until the £10,000 is used up. Apply early
How long	We reply within 3 working days, and usually decide within 10 working days of a complete application

1. What the Fund is for

The Fund removes money barriers, so care-experienced students can start, stay on and finish their course. It pays towards course costs, accommodation, travel, equipment, health and emergencies, and it helps students stay connected to university life.

The University runs the Fund and decides every application. HET only receives reports on what the money did (section 7).

2. How much you can get

- Awards are usually **£200–£1,000**, based on your need.
- Up to **£1,500** where the need is clearly shown and money is left.
- When the £10,000 is promised, **the Fund closes**, even if the year is not over.
- You can **apply again** in the same 12 months if something new comes up, money is left and you are still on your course.
- For every award we write down the need, the costs shown and any other support you have, and we note a second award as a repeat.

Meeting the criteria does not mean you will get an award. If more people need help than there is money for, priority goes to awards that clearly stop hardship, keep a student in their home, or keep them studying.

3. Who can apply

You need all four points. We check each one before we make an award (section 5).

#	What we check	What it means
1	**Care experience**	You are or were in care: looked after by a local authority, a care leaver, or in foster, residential or kinship care, or under an order such as a Special Guardianship Order (SGO). It can be care in the past as well as care now. You tell us on the form, and we only ask for a letter or email if we cannot see it on your record (section 6).
2	**Enrolled at Hope**	You are enrolled when you apply and when we award. We check your Student ID ourselves.
3	**Taking part**	Usually an undergraduate or postgraduate course, full-time or part-time, and you are going to sessions, handing in work and in touch with your department. If you stopped, withdrew or finished, help is not usually available. It can still cover the costs of getting back on course, or graduation costs.
4	**Reporting without your name**	You agree that we can tell HET what the money did, without naming you. Sharing names for the audit needs your separate agreement, and saying no does not affect your application (section 7).

Not sure about the first one? Ask the fund lead before you fill the form in (section 8). It is better to talk it through than to write a long application for nothing.

You cannot apply if:

- you are not enrolled at Hope. Apply once you have enrolled.
- you have not been in care, or under an order such as an SGO.
- you have stopped studying and you are not asking for help to get back on course. Ask us first.

Estranged from your family, but never in care? This Fund cannot help, because of how the grant is defined. Student Support can tell you about hardship money that can.

International students can apply, and your visa status makes no difference. We cannot pay visa or immigration fees.

4. What you can and cannot use it for

The Fund can pay towards:

- **Accommodation** such as rent you need quickly, a deposit, guarantor fees, or keeping a safe place to live.
- **Travel** to university, placements, interviews, open days and essential appointments.
- **Course and placement** items such as a laptop, software, books, kit, DBS or occupational-health checks.
- **Living costs** such as food, bills and clothes.
- **Health and wellbeing**, including counselling, health support, or a club or society where cost is the barrier.
- **Jobs and graduation**, for interview clothes and travel, memberships and gown hire.
- **An emergency**, when you would otherwise have to step away from studying.

This is not a closed list. If your need is not here, tell us and we will look at whether it fits the Fund.

We cannot pay for:

- **tuition fees**, in whole or in part. Ask Student Finance or the finance team.
- a cost **another award already pays in full**. We can pay the rest, so tell us the size of the award.
- **credit-card or old business debt**, unless paying it now is the only way to stop an immediate crisis.
- **business or investment costs**, or anything not linked to being a student.
- **costs from long before you applied**, unless they still stop you studying.

- **a request with no cost shown**. A quote, invoice or screenshot lets us decide quickly.

Other money does not rule you out. Many students use more than one source. Where someone else should pay first, such as Disabled Students' Allowance for equipment or the NHS for health costs, we may point you there or pay part of the cost alongside them.

5. How to apply, and what happens next

1. **Check you can apply** in section 3, or use the one-minute check in Appendix A.
2. **Fill in the form.** Answer every question. If one does not apply, write "N/A".
3. **Add what you can show us** (section 6). If something will take time, send the form anyway and say what is coming. Never delay something urgent.
4. **Send it** to moorcra@hope.ac.uk, or bring it to Student Life, first floor Gateway Building, Hope Park. Ask for large print, a screen-reader-friendly format, or someone to read it aloud, and we will sort that out.

We may ask a question or two, or offer a short, supportive conversation. Then we look at: whether you meet the four points in section 3; how clearly the cost is shown; how urgent it is, and what the money does for your studies, home or wellbeing; whether the amount is reasonable; and what other support you have.

We say your form arrived	Within 3 working days
Your decision, in writing with the reason	Usually within 10 working days of a complete application
Payment, if you are approved	Within 5 working days of you accepting it
Urgent hardship	Dealt with first

Getting paid. Once approved, the money will be paid directly towards the product or service by the University.

If you are not approved, we point you to other help. You can apply again if your situation changes while money is left.

If you think we missed something, there is no formal appeal. You can ask us to look again within 10 working days, if we did not have information that mattered or you have important new proof.

If your situation changes after an award, tell the fund lead quickly, so unused money can go to another student.

6. What you can show us

We ask only for what we need, and we accept it in whatever form you can get. A clear photo or scan from a phone is fine. we do not need originals. Cover anything not relevant, such as other items on a bank statement.

Being enrolled	Checked ourselves, from your Student ID
Care experience	A letter or email from a local authority, personal adviser, social worker, foster carer (through a professional) or solicitor. Or we can check the care-experienced flag on your record, with your permission.
Costs	A quote, invoice, screenshot, rent or tenancy statement, travel costs, a placement letter, graduation booking details
Other money	A short note of any bursary, scholarship, Universal Credit, care-leaver support or hardship award

The panel works in a trauma-informed way: it asks for the least it can. If a document is hard, slow or

unsafe to get, leave it out and tell the fund lead. We will find another way with you.

7. Your information, and what HET sees

Your information. The University holds your application under data-protection law and the Student Privacy Notice. It shares with HET only what HET needs for its records, keeps it secure, and uses it for the grant, its accounts and its results.

What we must report. For an award, we tell HET what the money changed, without using your name. For example: *second-year undergraduate, £500 for a rent deposit, stayed on the course, passed the semester*. If HET needs names for its audit, we ask you separately and share them securely. If you say no, we use a code instead, and your application is not affected.

Stories, quotes and feedback are only used if you agree, and we leave out detail you do not want used. **It is always up to you, and it never affects whether you get help now or later.**

What HET receives. A progress report at month 9 or 10, and a final report after 12 months. Both go to the PH Holt Trustee Board, and the final one appears in the Charity Commission Annual Report. In total, they cover:

- money received and spent, and applications approved or refused.
- the smallest, largest and average awards, and what they paid for.
- proof that the criteria in section 3 were applied, and who got help.
- what changed: whether students stayed on course, whether the money and their housing held, their wellbeing and what they did next.
- any money left, with a plan to use, extend or return it. HET can ask for a surplus back.

Records. We keep the checks we made, why each amount was set, and the date, size and purpose of every award, so we can answer an audit. You can ask us to stop future reporting at any time by contacting the fund lead. Reporting already sent cannot be taken back.

8. Getting help, and who runs the Fund

Fund lead: Andee Moorcroft, Wellbeing Officer | *moorcra@hope.ac.uk*

One named member of staff runs the Fund, the monitoring and the reports. Ask them for help with the form, budgeting advice, a confidential chat about whether you can apply, or a question about a decision. For anything else, such as accommodation, counselling, careers or placements, they can point you to the right service at Hope or to your Personal Tutor.

Appendix A: the one-minute check

Tick all four, then fill in the form:

☐ I am or have been in care (looked after, a care leaver, foster, residential or kinship care, or an SGO).

☐ I am enrolled at Liverpool Hope right now.

☐ I am taking part in my course.

☐ I agree that Hope can tell HET what the money changed, without using my name.

If you cannot tick all four, talk to the fund lead before you apply. Another source of help may suit you better.

Document control

Item	Detail
Owner	Liverpool Hope University.
Funder	Holt Education Trust (HET) / PH Holt Foundation. £10,000 for 2026–27, paid by bank transfer.
Framework	Care-Experienced Young People University Grant 2026–2027: Criteria, Monitoring and Reporting. Awards follow it.
Status	Draft for approval, September 2026
Review	At the month 9/10 progress report and the final report, or earlier if the money is fully promised